



Tucson Police Department
Specialized Response Division/ Special Events
7575 E. Speedway Tucson, AZ 85710
(520) 791-4855 Phone
(520) 791-4385 Fax

CIVIC EVENT CHECKLIST

CONGRESS/BROADWAY STREET CLOSURES

Civic Events utilizing the closure of Congress Street or/and Broadway Street impact numerous Downtown businesses. This checklist provides the businesses with notice of your upcoming event and their approval of the road closure to minimize the impact on their business. As the Civic Event applicant, you are responsible for contacting the following businesses and obtaining written concurrence for your event **sixty (60) days** prior to the event.

Tucson Convention Center
260 S. Church

Consent given by _____

Tucson Arts District Partnership
4 E. Congress

Consent given by _____

Arizona Theatre Company
330 S. Scott

Consent given by _____

Tucson Downtown Partnership
110 E. Pennington, Ste. 150
(520) 547-3338

Consent given by _____

Please return your completed checklist to the Civic Event Office **twenty-one (21) days** prior to your event. FAX # 791-4385 or mail to Traffic/ Special Events 7575 E. Speedway Tucson, Arizona 85710.

The Civic Event Committee wants you to have a safe and successful event.